



Project Title:					
A profile of skills for teachers of language in Higher Education					
Project Deliverables					
	Key Strategic Activities	Constituent Activities	Key Performance Deliverables	Timeframe (Identify the projected completion - year and quarter in following format e.g., 2019/Q2)	Status (This column to be filled in, in advance of each project review) ¹
Phase 1	Preparation and investigation of context	Initial meeting Assign roles, plan activities, assemble steering committee at lead institution, assemble teams at partner institutions	Project plan	April 2019	The team has been in regular contact and has been working well. We are using Microsoft Teams to help manage the project and share files. A second meeting was held in June 2019 in DCU. Meetings between team members collaborating on individual elements have also taken place.


¹ Please use the following cell colour to indicate progress –
Green (progressing as planned or mark completed)
Orange (delay in achieving deliverable but it will be delivered. Please enter a comment to explain delay)
Red (Deliverable will not be achieved. Please enter explanatory comment)

		Present the project aims and approach to applied linguists and educationalists for feedback and exposure	Presentation at QUB conference	May 2019	Clive presented at QUB (Emma was present as plenary speaker at the conference). Clive also present at a Dundee. We received good feedback and support for the project aims.
		Survey of HE language teaching landscape in Ireland	Report		<p>Emma and Clive took the lead on this task. We used publically available information to understand the landscape at all HEIs. The report has been written in three sections:</p> <ol style="list-style-type: none"> 1. Languages offered (an overview of the variety of languages at HEIs and the programmes on which they are offered) 2. Language provision units (where languages are housed within the HEI structures) 3. Language educator profiles (172 language teacher profiles from the 4 partner HEIs were analysed for information on educational background, research interests and the designation of language educator within the respective HEI) <p>The team is considering publishing in the <i>All Ireland Journal of Higher Education</i></p>
		Survey language teacher skills publication internationally	Literature review		Colin and Aine have taken the lead on this review. They have collated HE and language teacher frameworks of educator competences as well as relevant research studies. The team has a solid understanding of the field and the literature will be further investigated using a meta-analysis approach.
Phase 2	Consultation with stakeholder groups	Design research instruments	Questionnaire Interviews and focus group instruments	2019 Q2	Interview and focus group guides have been developed and the team drafted participant information leaflets and consent forms. The team has decided that the best approach is to develop the questionnaire items based on the findings of the qualitative research. Research ethics approval has been sought at all four partner HEIs as of September 2019. We await confirmation of same.

			Recruit research subjects		
		Implement research methods	Questionnaire, interview and focus group data	2019 Q3	Research ethics approval has been sought and is expected to be granted by the end of October at each of the HEIs. Once this has been achieved, the team will begin data collection immediately.
Phase 3	Data analysis and Dissemination	Analyse quantitative data	Skills profile categories	2019 Q4	
		Analyse qualitative data			
		Disseminate results	Research paper on findings		
		CercIS	Conference presentations	September 2019	This event takes place in 2020
		IRAAL		November 2019	The team has submitted an abstract which was accepted
		AULC		January 2020	Abstract to be submitted Oct 19
Phase 4	Design of skills profile	Introduction of spiky profiles with team member training	Spiky profile framework	2020 Q1	
		Team members decide on rubrics and layout, Populate profile categories			
		Identify and recruit testers			
Phase 5	Identification of professional development activities	Survey existing PD activities	Preliminary spiky profiles tool	2020 Q2	
		Identify opportunity for development of PD initiatives and integrate into tool			
Phase 6	Skills profile	Gather and analyse feedback and revise the tool. Input teacher profiles and	Final skills profile tool	2020 Q3	
		Launch skills profile nationally	Launch event		
		Publish report on teacher language skills in HE in Ireland	Report		
		Disseminate findings in an international context	Present at AILA 2020, Groningen	August 2020	The team has submitted an abstract, we await confirmation

Project Team

Team Member Role and Responsibility (Please reflect the role and responsibility of all team members)			
Staff Name	Institution	Role	Description of Responsibility
Dr Emma Riordan	University College Cork	Project leader	with expertise in language policy, classroom discourse, language teacher education. <ul style="list-style-type: none"> - Manage plan of activities - Oversee finances - Coordinate team members' contributions - Coordinate intra-institutional collaborators - Direct output - Oversee deliverables
Dr Aine Furlong	Waterford Institute of Technology	Project partner	with expertise in digital learning and language teacher education. <ul style="list-style-type: none"> - Manage output at home institution - Coordinate intra-institutional collaborators - Oversee home institution finances
Dr Clive Earls	National University of Ireland, Maynooth	Project partner	with expertise in language department management, intercultural communication and study abroad <ul style="list-style-type: none"> - Manage output at home institution - Coordinate intra-institutional collaborators - Oversee home institution finances
Dr Colin Flynn	Dublin City University	Project partner	with expertise in language learner motivation, language teacher identity and learner autonomy <ul style="list-style-type: none"> - Manage output at home institution - Coordinate intra-institutional collaborators - Oversee home institution finances

Signed 

Date 11-10-2019

Project Leader