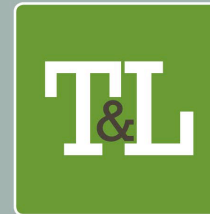


Strategic Alignment of Teaching and Learning Enhancement (SATLE) Fund 2019

Information Webinar
24 January 2020



NATIONAL FORUM
FOR THE ENHANCEMENT OF TEACHING
AND LEARNING IN HIGHER EDUCATION

This webinar is being recorded and will be made available on the website later today.

You can ask questions using the Q&A function which is located in the Zoom controls at the bottom of your screen and I will answer those at regular intervals.

When using the on-screen dialogue to ask a question, you can also chose to check 'Send Anonymously' if you do not want your name attached to your question in the Q&A.

Sending messages to the wider group

If you would like to send a message to the wider group, you can do so using the chat function at the bottom of the screen next the Q&A button.

When using the chat function, your screen name will be visible to everybody on this webinar. You must also change the 'To' toggle from 'all panellists' to 'all panellists and attendees' so that your message can be seen by all.

Questions following the webinar

Please submit your questions to
fund2019@teachingandlearning.ie

Your queries will be answered within 2 working days and your question and answer will be added to the FAQ section on the website

<https://www.teachingandlearning.ie/funding/strategic-alignment-of-teaching-and-learning-enhancement-funding-in-higher-education-2019/>.

The SATLE Fund

Recommendation 20 of the 'Review of Funding Allocation Model' (RFAM) identified the need to build capacity to develop teaching and learning approaches and facilitate digital transformation of learning delivery across the system.

So they allocated €5m for teaching and learning capacity building indicating

‘this investment will provide professional development and training for higher education staff in areas that will enhance wider teaching and learning approaches, from developing pedagogies, enhancing methodologies and incorporating new modes of delivery, including digital technologies’.

NF Teaching and Learning Fund

The €5 million RFAM funding was combined with €570K NF Enhancement Fund.

RFAM funding comes with conditions of what it can be spent on and the time in which it must be spent.

For Example

- Non-competitive rather than competitive
- Allocated to institutions based on student number
- No capital expenditure
- Limited spend allowed on equipment
- Must be spent by the end of 2020

Ensuring the Funding was Ringfenced for T&L

- Targeted the funding to drive NF strategic priority ‘the enhancement of teaching and learning within and across disciplines’
- Responded to the request from the National Forum Associates to allocate funding to support seed projects

Development of Call and Review Process

- First time having this kind of funding and level of funding
- Needed to make it manageable for institutions and the National Forum to administer
- Established model for review and support in place
- Now - Learning together as we go

Call and Institutional Submissions

Submissions Received

22 Institutions

4 Types of Initiative

LEPs	22
Type 2	28
Type 3	45
Type 4	12
Total Proposals	107

Single Discipline

Single-Disciplinary	
Education	10
Arts and humanities	8
Social sciences, journalism and information	1
Business, administration and law	4
Natural sciences, mathematics and statistics	3
Information and communication technologies	1
Engineering, manufacturing and construction	3
Agriculture, forestry, fisheries and veterinary	0
Health and welfare	3
Services	0

Dual-Disciplinary

Dual-Disciplinary	
Education & Arts and humanities	5
Education & Natural sciences, mathematics and statistics	1
Education & Health and Welfare	1
Education & Services	1
Natural sciences, mathematics and statistics & Health and Welfare	3
Natural sciences, mathematics and statistics & Information and Communications Technologies	2
Business, administration and law & Services	1
Business, administration and law & Natural Sciences, mathematics and statistics	2
Information and communication technologies & Health & Welfare	1
Natural Sciences, mathematics and statistics & Engineering, manufacturing and construction	1
Education & Information and communication technologies	1

Multi-Disciplinary (3+)

No of Initiatives = 33

Working Together This Year

- Support
- Encourage connection and collaboration
- Review
- Share
- Capture the impact of the funding on the sector
(Forum Insight)

Looking to the Year Ahead- Initiatives Type 001 (LEPs)

- No requirement for a review
- Institutions to showcase their seed-funded project locally/in partnership with other institutions
- Current thinking... institutional lead will provide (by January 31 2021) an outline of:
 - The process they used for selecting seed funded projects
 - A summary of the LEPs funded
 - Any key insights they gained from using this approach
 - Finance return outlining how the budget allocated was spent
- NF will compile and share all approaches with the sector in an accessible way

Looking to the Year Ahead- Initiatives Type 002,003,004

Each T&L initiative will be reviewed once during the year.

Reviews scheduled for

- 8-11 June 2020
- 22-25 September 2020

Initiatives will be clustered to maximise opportunities for teams to learn from each other.

Presentation to be given by T&L initiative teams, all team members are encouraged to attend.

The Review - Supportive

Submit workplan and presentation by May 29 2020 (June reviews) or by 11 September 2020 (September reviews) to fund2019@teachingandlearning.ie

Structure of presentation will be forwarded to you in advance.

Your review date will be confirmed W/B 20 April 2020.



Initiative Code and Title:				
Initiative Deliverables				
Key Strategic Activities	Constituent Activities	Key Performance Deliverables	Timeframe (Identify the projected completion - year and quarter in following format e.g., 2020Q2)	Status (this column to be filled in, in advance of each initiative review) ¹

¹ Please use the following cell colour to indicate progress –
Green (progressing as planned or mark completed).
Orange (delay in achieving deliverable but it will be delivered. Please enter a comment to explain delay).
Red (deliverable will not be achieved. Please enter explanatory comment).

The Review Panel

- 2 x international panel members (endeavour to match the disciplinary expertise to the disciplines presenting)
- 1x student
- 1x NF Exec/Board member/international advisor (Chair)

Other initiative teams

The panel will provide guidance and support to the T&L initiatives.

Finance – Initiative Types (002-004)

- Financial reporting for each initiative required
- All reporting must be completed on the NF Financial Template

Strategic Alignment of Teaching and Learning Enhancement Funding in Higher Education Spend

Initiative Title: [Yellow Cell]

Initiative Code: [Yellow Cell] **Project Year:** 2020

SPEND TYPE	Q1	Q2	Q3	Q4	Total by TYPE
Pay	1 Jan to 31 Mar	1st Apr to 30th Jun	1st Jul - 30th Sept	1st Oct - 31st Dec	
Academic					0
Support/Administrative					0
Non Pay					
Lab Supplies/Consumables					0
Communications/Dissemination					0
Equipment (Please provide full details)					0
Staff Development					0
Partner Transfer 1					0
Partner Transfer 2					0
Partner Transfer 3					0
Other (please state)					0
Other (please state)					0
Total by PERIOD	0	0	0	0	0
Total					
Lead					
Partner					
Partner					
Partner					
Partner					
Total	0				

Cell will show amber where not equal to total projected spend in G23

NOTES ON COMPLETION

1. All amber cells must be completed, where zero please enter 0 and where not applicable enter N/A
2. Partner breakdown total must match spend breakdown total or cell will show amber
3. If you have any queries please contact blaithin.mcdonald@teachingandlearning.ie
4. Please note that incomplete or unsigned documents can not be accepted

FINANCE OFFICER PRINT/ TYPE NAME **FINANCE OFFICER SIGNATURE & DATE**

INITIATIVE LEAD PRINT/TYPE NAME **INITIATIVE LEAD SIGNATURE & DATE**

Finance

- Financial reports for each initiative must be submitted to fund2019@teachingandlearning.ie as follows:
- Summary of actual spend to end June 2020 and the projected to December 2020) - deadline 15 July 2020
- Summary of actual initiative spend (Jan-Dec 2020) – deadline 31 January 2021
- Summaries must be signed off by the finance office.

What can funding be spent on?

- Money can be spent on staff and supporting them within the institution. It can, for example, be spent on consultation to support a teaching and learning initiative and/or it can be spent to recruit staff or to buy out staff time.
- For each initiative, it can be spent on equipment, providing any single item does not cost more than 15K and the total equipment spend per quarter does not exceed 20% of all costs for that quarter.
- The funding can be spent on software, for example to pilot a particular approach, but careful consideration should be given to sustainability and how such software would be funded post 2020.
- The equipment that is purchased must be essential to ensuring the proposal plan deliverables are achieved.
- No overheads can be charged.

In your financial report

You need to:

1. Clarify what the equipment is and why it was necessary to the initiative
2. Confirm is it available to all initiative team members
3. Advise who will be responsible for it when the initiative has been completed
4. Clarify the figure under the Academic Pay i.e. what role(s) do these staff member(s) take with regard to the initiative?

At the End of December 2020

Initiatives type 002-004:

- Video showcasing what each initiative has done
Resource (CC)/Case study
- Finance Spend Report for each initiative
- Impact

(submission end January 2021)

During the year

2 F2F meeting for all initiative teams

- w/b 20 April
- w/b 12 October

- Opportunity to network and share information, NF will provide input on DELTA Framework and DELTA Award, Open, discuss and shape how we might capture impact

Sectoral Engagement

Dr Alison Farrell role is sectoral engagement and in the coming year she will be visiting institutions and would be delighted to meet with institutional leads and teams when she is in your institution.

Queries that have been submitted

Can you confirm that the workplans, finance records and returns relate to the review (prior to June) and submission of the final report in December, and that there are no other plans for the ongoing submission of documentation to the Forum?

What is not eligible expenditure. Is there a list of what can't be costed to the funding?

After the project has finished the team will write a research paper (with the view to publishing it in an academic journal) on the project. Is there an expectation that this research paper (as a published article) will be available through a creative commons license – the paper won't be written or published during 2020 but more than likely well into 2021 and no funds from the project will be used for this.

Your website's FAQs state:

“It can be spent on equipment, providing any single item does not cost more than 15K and the total equipment spend per quarter does not exceed 20% of all costs for that quarter.”

Does the “20% of all costs” maximum relate to the individual projects or the total fund allocated to the institution?

Will we have to do one consolidated return for the three sub projects are can we report them separately?

Could the Forum please let us know the financial reporting dates for each initiative and what figures will be required, i.e. Budgeted Spend vs. Actual Spend as at XX/XX/2020.

A requirement of the National Forum is to share our work with other Institutions in Ireland. We wondered what format this might take e.g. from looking at the National Forum website some Institutions have shared slides/presentations from previous funding calls.

Communication will continue through the Institutional Leads unless otherwise requested by the Institutional Lead directly.

Include all key dates in your calendar now to ensure your initiative is represented at events/reviews

Many thanks for listening

- Webinar recording will be on the NF website later today
- Any further queries to fund2019@teachingandlearning.ie

Looking forward to working with you all in the coming year