NF MASTER – INDEx Survey of Staff Who Teach

Let’s see where we are so we can build our future together

Welcome to the Irish National Digital Experience Survey (INDEx Survey) administered by [institution]. This survey is part of a national survey of students and staff who teach that is being carried out in conjunction with the National Forum for the Enhancement of Teaching and Learning in Higher Education.

Is this survey for me?

This survey is for all staff who engage in teaching or support teaching as part of their role. Please complete this survey if you do any of the following:

- Teach students or staff, on campus and/or online (e.g. lecturer, instructor, tutor)

- Support learning and teaching, on campus and/or online (e.g. library staff, learning technologist, education developer, instructional designer, technician, dean, middle or senior manager, or administrator).

Please tell us about your experiences of the institutional digital environment and your use of technology for teaching, learning and assessment. Your responses will help us to understand more about your and your students' digital experiences and how to support and enhance digital teaching and learning.

The survey will take **5-10 minutes** to complete (approx. 20 short questions). The survey is not designed to collect personal information; please do not enter personal details in any fields. All questions are optional, but it would be very helpful if you could answer as

many as you can. **Your answers are only submitted when you click FINISH on the last page.**

Note that the survey questions below are framed in terms of 'your teaching' -- please answer in relation to the teaching aspects of your role.

By 'digital technology' we mean hardware, software, applications and apps, online tools and websites.

By providing information in this survey you agree that the National Forum for the Enhancement of Teaching and Learning in Higher Education will process the data as described in our standard privacy notice. It will be used for the purpose of analysing responses overall to inform our research and development and for any technical support needed. It is not for marketing purposes. We will use anonymised aggregated data for analysis, public reports and presentations. This information will also be used by [institution] and processed according to this [institutional privacy policy].

1. **Please tick this box to acknowledge that you are a member of staff (full-time or part-time, permanent or fixed-term) at [institution].** *Required*

- [ ] I confirm that I am a member of staff at [institution]

Please note that in the following survey questions, 'institution' refers to [institution]

The aims, design, research methodology, data management and protection of the INDEx Survey have been approved by the National Forum Research Ethics Board.

You and your digital technology

2. **How long have you worked in a teaching role?**

- Less than a year
- 1 to 3 years
- 4 to 9 years
- Ten years or more

3. **How long have you worked at this institution?**

- Less than a year
- 1 to 3 years
- 4 to 9 years
- Ten years or more

4. **What best describes your role?** (NOTE: If you have more than one role in the institution, please choose the one in which you spend the most time on a FTE (Full Time Equivalent) basis)

- Lecturer
- Tutor
- Library staff
- Learning technologist
- Educational developer
- Instructional designer
- Technician

- Academic dean
- Manager
- Other

4.a. If you selected Other, please specify:

5. **In what discipline or unit do you teach or support learning and teaching? (**NOTE: If you teach or support teaching and learning in more than one of the areas listed, please choose the one you spend most hours in on a weekly basis.)

- Education
- Arts, Humanities and Languages
- Social and Behavioural Sciences
- Business, Administration and Law
- Natural Sciences (e.g. Biology, Chemistry, Physics) and Mathematics
- Computing, Information and Communication Technologies
- Engineering, Manufacturing, Architecture and Construction
- Agriculture, Fisheries and Veterinary
- Health (e.g. Medicine, Dentistry, Nursing, Pharmacy, Physiotherapy and Sports in Health)
- Services (e.g. Travel, Tourism, Sports, Leisure, Community, Culinary Arts, Beauty, Occupational, Transport)
- None of the above

5.a. **If your discipline or professional/academic/adminstrative service is not listed above, please describe your discipline/unit below:**

6. **What gender do you identify as?**

- Male
- Female
- Other

7. **Do you personally use any assistive technologies?** (e.g. screen readers, voice recognition, switches)

- Yes, vital to my work
- Yes, optional choice
- No

You and your digital technology

8. **If YES, has your institution provided you with any support with assistive technologies?**

- Yes
- No

You and your digital technology

9. **Which best describes your approach to adopting new technologies for teaching?**

- I am usually among the first to adopt new technologies
- I tend to be an early adopter where I see clear benefits
- I tend to adopt new technologies at the pace of my peers
- I tend to adopt new technologies after my peers

10. **Who supports you most to use digital technologies in your teaching?**

- Teaching colleagues
- Support staff
- Friends and family
- Online videos and resources

Organisational infrastructure

11. **Which of these do you have access to at your institution whenever you need them?** *Tick all that apply*

- [ ] Reliable WiFi
- [ ] A virtual learning environment
- [ ] e-books and e-journals
- [ ] File storage and back-up
- [ ] My own social media (e.g. Facebook, LinkedIn)
- [ ] Internet-based skills training
- [ ] Lecture capture
- [ ] None of the above

The questions below are about the VLE (Virtual Learning Environment).

A VLE is an online area where you can access course information and resources and engage with tasks. Blackboard, Moodle, Brightspace and Canvas are common platforms, but your VLE may have a name that is unique to your institution.

If you don't think you have a VLE (Virtual Learning Environment), just leave question 12 below and go straight to question 13 on the next page.

12. **How much do you agree with the following statements about your VLE (Virtual Learning Environment)?**

	Agree	Neutral	Disagree
I rely on the VLE for my teaching	○	○	○
It is easy to design and organise course materials	○	○	○
I regularly use it for student collaboration	○	○	○

It encourages me to try different activities			
I regularly access it on a mobile device			

Organisational infrastructure

13. **How much do you agree with the following statements?**

	Agree	Neutral	Disagree
Audio visual equipment is reliable and easy to use	○	○	○
Teaching spaces are well designed for digital technology use	○	○	○
The software available to teach with is industry standard and up-to-date	○	○	○
Digital media production facilities (e.g. video) are available if I need them	○	○	○
The system for online marking and giving feedback is easy for me to use	○	○	○

14. **Overall, how would you rate the quality of this institution's digital provision (software, hardware, learning environment)?**

- ○ Best imaginable
- ○ Excellent
- ○ Good
- ○ Average
- ○ Poor
- ○ Awful
- ○ Worst imaginable

Your digital teaching

15. In your teaching practice, how often do you:

	Weekly or more	Monthly or less	Never
Carry out live polls or quizzes in class	○	○	○
Teach in a live online environment e.g. a webinar	○	○	○
Create learning materials in a digital format (not just text or PowerPoint)	○	○	○
Use a digital system to give personalised feedback	○	○	○

16. Ideally, how much would you like digital technologies to be used in your teaching practice?

- ○ More than they are now
- ○ Same as they are now
- ○ Less than they are now

Your digital teaching

17. **How often do you do the following to support your teaching?**

	Weekly or more	Monthly or less	Never
Search online for digital teaching resources	○	○	○
Discuss teaching with peers via an online network or forum	○	○	○
Read up on developments and issues relating to digital education	○	○	○
Develop your digital teaching skills (formally or informally)	○	○	○

17.a. **Please give an example of a digital tool or app you find really useful in your job role:**

Your professional development

18. **How much do you agree that your institution provides you with ...**

	Agree	Neutral	Disagree
Guidance about the digital skills you need as a teacher	○	○	○
Regular opportunities to develop your digital skills	○	○	○
Time and support to innovate	○	○	○
Reward/recognition when you develop digital aspects of your role	○	○	○
Opportunity to be involved in decisions about digital services	○	○	○

Your professional development

If your role involves any of the responsibilities identified below, please answer those items

19. **How much do you agree that you are informed about your responsibilities with regard to:**

	Agree	Neutral	Disagree
Managing learner data securely	○	○	○
Digital copyright and licensing	○	○	○
Assistive and adaptive technologies	○	○	○
Ensuring students behave safely online	○	○	○
Your health and wellbeing in the digital workplace	○	○	○

20. **Overall, how would you rate the support you receive from your institution to develop the digital aspects of your role?**

- ○ Best imaginable
- ○ Excellent
- ○ Good
- ○ Average
- ○ Poor
- ○ Awful
- ○ Worst imaginable

21. **What one thing should the institution do - or do better - to support you in your use of technology for teaching?**

And finally ...

22. **How much do you agree with the following statements?**

	Agree	Neutral	Disagree
Option 1	○	○	○
Option 2	○	○	○
Option 3	○	○	○

23. **I consent to my responses being included in the Irish National Digital Experience Survey (INDEx Survey)** *Required*

- [ ] Yes (click here to agree)

Thank you!

Thank you for taking the time to complete the Irish National Digital Experience Survey (INDEx Survey). Your views will contribute to enhancing digital teaching and learning.