

INDEX Survey: Thematic Coding Framework

Appendix 3 – INDEX Survey: Findings from Students and Staff Who Teach in Higher Education

INDEX Student Survey questions		INDEX Staff Survey questions
Demographics		
Demographics	2. Years at institution 3. Level of course 4. Part-time/full-time 4.1 Mode of study 4.2 Mature 4.3 International 5. Discipline 6. Age 7. Gender	2. Years in teaching role 3. Years at institution 4. Role 5. Discipline 6. Gender
Theme One. Digital Teaching and Learning Practices		
1.1 Digital learning activities and tools	12.1-5 Using digital tools for learning 12.a Examples of useful digital tools/apps 17.1 Find info online (on course) 17.a Example of useful digital activity (on course)	17.1 Search online for digital resources 17.3 Read re developments in digital education 17.4 Develop digital teaching skills (formal/informal) 17.a Example of useful digital tools/apps
1.2 Online interaction and online teaching	17.2 Work with others online (on course) 17.3 Use educational game/simulation (on course) 17.4 Use polling/online quiz (on course)	15.1 Carry out polling/online quizzes (in class) 15.2 Teach live online 17.2 Discuss teaching with peers online
1.3 Online assessment and feedback	19.1 Online assessments delivered/managed well	13.5 Online marking/feedback system is easy to use 15.4 Give personalised feedback on digital system
1.4 Creating digital media	17.5. Create digital portfolio of learning (on course) 17.6 Produce digital media (on course)	15.3 Create learning materials as digital media
1.5 Using the VLE	18.1 Easily find things on VLE	12.1 Rely on VLE for teaching

	18.2 Rely on VLE for learning 18.3 Regularly access VLE on mobile device 18.4 Would like VLE to be used more	12.3 Regularly use VLE for student collaboration 12.5 Regularly access VLE on mobile device 12.2 Easy to design/organise course on VLE 12.4 VLE encourages me to try different activities
Theme Two. Digital Infrastructure		
2.1 Basics of digital infrastructure	13.1 Access to reliable wifi 19.2 Teaching spaces well designed for tech	11.1 Access to reliable wifi 13.2 Teaching spaces well designed for tech
2.2 Access to digital resources	13.2-5 Access to digital resources	11.2-5, 11.7 Access to digital resources 13.1 AV equipment reliable & easy to use 13.4 Digital media production facilities available
2.3 Students' own devices	11. Devices used for learning 14.1 Students supported to use own devices	
2.4 Assistive technologies	8. Use assistive tech for learning 9. Assistive tech use supported/enabled 10. Examples of useful assistive tech/apps	7. Use assistive tech 8. Assistive tech use supported/enabled 19.3 Staff informed re assistive tech responsibilities
Theme Three. Digital Skills Development and Support		
3.1 Guidance re digital skills needed	20.1 Students informed re digital skills needed	18.1 Staff receive guidance re digital skills needed
3.2 Digital skills development	13.6 Access to internet-based skills training 20.2 Regular opportunities to develop digital skills	11.6 Access to internet-based skills training 18.2 Regular opportunities to develop digital skills 18.3 Staff have time/support to innovate 18.4 Staff rewarded for digital development
3.3 Digital workplace readiness	19.3 Software is industry standard & up-to-date 20.3 Digital skills important for career 20.4 Course prepares students for workplace	13.3 Software is industry standard & up-to-date
3.4 Sources of support	15. Sources of support for digital tech for learning	10. Sources of support for digital tech for teaching
Theme Four. Digital Environment and Culture		

4.1 Student wellbeing and student data protection	14.2 Student can access health/wellbeing svc online 14.3 Students can participate in SU activities online 14.4 Online safety assurance for students 14.5 Student data privacy protection 19.4 Students informed re personal data use	
4.2 Staff information regarding digital responsibilities		19.1 Staff informed re learner data responsibilities 19.2 Staff informed re copyright & licensing 19.4 Staff informed re online safety responsibilities 19.5 Staff informed re own health/wellbeing
4.3 Student and staff roles in digital decision-making	20.5 Students involved in digital decisions	18.5 Staff involved in digital decisions
Theme Five. Attitudes to Digital		
5.1 Attitudes to use of digital technologies	24. Student attitudes to digital used for learning 28. Students would like digital tech in learning	9. Approach to adopting new tech 16. Staff attitude re use of digital tech in teaching
5.2 Student preferences regarding digital resources and learning	23. Identifying useful digital learning resources 25. Students preference re individual/group learning 26. Students preference re digital device/computers 27. Students preference re mobile device use	
5.3 Student and staff assessment of digital at institution	16. Student rating re digital at institution 21. Student rating re digital T+L on course 22. What should institution do to improve digital T+L	14. Staff rating re digital at institution 20. Staff rating re digital support from institution 17.1 Example of useful digital tools/apps