

Project Title: #Openteach: professional development for open online educators

Key Deliverables

Strategic Activities	Constituent Activities	Key Performance Deliverables	Timeframe (Identify the projected completion - year and quarter in following format e.g., 2019/Q2)	Status (This column to be filled in advance of project review)
Establishment of the project/Project setup and initial planning	Initial project team meeting	Project meeting held and minutes circulated	2019/Q1	Completed
	Creation of project webspace and arrange hosting with NF	Project webspace created and launched	2019/Q1	Completed
	Recruitment of research assistant and learning designer	Research assistant and learning designer recruited	2019/Q1	Completed
Needs analysis critical literature synthesis	Needs analysis report	Needs analysis report published	2019/Q1	Completed
	Conduct critical literature synthesis	Critical literature report published	2019/Q2	Completed
Create a series of digital guides on best practices for	Create digital guides and share on project webpage	Digital guides made available on the project webpage	2019/Q3	Progressing as planned
			2019/Q3	

Use the following cell colour to indicate progress –

Progressing as planned or mark completed)

Delay in achieving deliverable but it will be delivered. Please enter a comment to explain delay)

Deliverable will not be achieved. Please enter explanatory comment)

Open online teaching				
Design & development of OpenTeach short online course	Design and Develop #OpenTeach online course informed by the literature	#OpenTeach online course available open access through a creative commons licence and publish on project website for sectoral consultation.		Progressing planned
Pilot & evaluation online course	Run pilot of #OpenTeach, invite staff and students to participate	Pilot run	2019/Q3	Progressing planned
	Evaluation of pilot by project team	Evaluation report published	2019/Q3	This will pro Q4 now
Refining of course based on evaluation of pilot	Develop improved iteration of course based on evaluation	Updated version of the digital guides made available	2019/Q4	
Disseminate best practice through webinars	Prepare publication(s) for dissemination purposes	Publications produced	2019/Q4	
	Hold webinars aimed at providers of online programmes in the HE Sector	Webinars held and recorded	2019/Q4	
Dissemination of project information				

rough webspace d publication(s) d social media				
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ert further rows if required)

Team

Member Role and Responsibility (Please reflect the role and responsibility of all team members)			
Member	Institution	Role	Description of Responsibility
Parrell	Open Education Unit. National Institute for Digital Learning	Co-Principal investigator	To provide leadership and oversee the project ensure project success and that the deliverables are on time and to budget To disseminate key project highlights via social media and participation in relevant national and international conferences, seminars and seminars
Brunton	Open Education Unit. National Institute for Digital Learning	Co-Principal investigator	To provide leadership and oversee the project ensure project success and that the deliverables are on time and to budget To disseminate key project highlights via social media and participation in relevant national and international conferences, seminars and seminars
Shirley Conole	Open Education Unit. National Institute for Digital Learning	Project team member	To feed good practice in Technology-Enhanced Learning research into the project and to review project progress To disseminate key project highlights via social media and participation in relevant national and international conferences, seminars and seminars
John Costello	Open Education Unit. National Institute for Digital Learning	Project team member	To feed in expertise in Information Technology design, delivery and evaluation of Massive Open Online Courses To disseminate key project highlights via social media and participation in relevant national and international conferences, seminars and seminars
Samantha Trevaskis	Open Education Unit. National Institute for Digital Learning	Project team member, Student partner	As a current Open Education student, Sam will provide a student perspective to the project.

Donlon	School of STEM Education, Innovation and Global Studies at the DCU Institute of Education	Project team member, Internal critical friend	Will contribute his Teacher Education disciplin expertise and adds an intra-institutional dime the project. He will act as an internal critical friend and pro feedback on project outputs
in Weller	Professor of Educational Technology, Open Education, UK	External critical friend	He will act as an external critical friend and pro feedback on project outputs

Date _____

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